TEXTBOOK AFFORDABILITY COMMITTEE

**Friday, 31 August 2018**

12:00-1:00

Milner Library, 311

**AGENDA**

1. **Call to Order**

2. Welcome Crystal Nourie, Registrar’s designee for 2018-19

**Action Items**:

3. Approval of Minutes, 05/04/18 - approved

4. Approval of Annual Committee Report, 2017-18 - approved

5. Elections of committee chair and secretary

* Committee chair – Anne
* Secretary - Morgan

 **(Proposed)** **Discussion Items:**

6. Determine committee meeting schedule for Fall 2018 –

* September 21st 1:30 pm – goal is to be in conference room 311 at Milner Library
* October 17th 3:00 pm – goal is to be in conference room 311 at Milner Library
* November 30th 1:30 pm – goal is to be in conference room 311 at Milner Library
* December – TBD once finals are scheduled, may not be needed

7. Broadly outline an agenda for Fall, including:

1. Revisiting two carry-over items:
2. Committee faculty membership: Make recommendation to Senate that the

Blue Book be amended to read:

  *Three (3) Faculty: One Senator or Senate designee, and two non-Senators*

 The rationale for the change is to make it easier to fill committee seats should

 there not be a Senator available to serve on TAC.

* Enables our committee to remain full by not requiring one senator, but instead allowing a senate designee to join the committee. Anne is planning on calling Susan and informing her about this topic, it will most likely go to the senate and be voted on.
1. Senate Executive Committee request: Offer TAC feedback regarding EC’s 10/16/17 meeting
* Postponed the meeting with EC originally because the goal was to have our strategic plan completed first. Now that the strategic plan is completed, we feel that we can communicate efficiently with them. At the next meeting, we plan to map out what we would like to communicate with the EC and to also form responses to their questions and concerns.
* **Action item** - Members should come prepared by reviewing all the minutes from 10/16/17 and make any notes that might be helpful.
1. Implementing next steps in Strategic Plan
* The four goals with asterisks are going to be our official tasks. We plan on communicating the strategic plan with the EC and receiving feedback. They may have other recommendations. The strategic plan as of now is a preliminary draft until we get feedback from the senate. We plan to pursue communication with the senate as soon as possible.
* Main goal is to focus on the EC meeting minutes from 10/16/17.

8. **Announcements/Miscellaneous**

* Professors are making strides towards providing cheaper textbook options for students, but many are providing links to different publishers which goes against the University’s contract with Barnes & Noble.

9. **Adjournment**