TEXTBOOK AFFORDABILITY COMMITTEE

**Tuesday, September 24, 2019**

1:00 p.m.

Milner Library, 311G

**Agenda**

**Members Attending**:

**Members Absent:**

**Call to Order:**

**Introductions**

1. Welcome, Caleb!

**Action Items**:

1. Review and approve draft minutes from August 27 meeting
2. Determine chair/co-chairs for FY2020
3. Elect committee secretary

**Information Items**:

1. FY2019 annual report was submitted to Cera
2. Anne has a meeting scheduled with Amy Hurd, AVP for undergraduate students
3. Anne met with Jim Pancrazio
	1. Former chair of Academic Affairs Committee, concerned about affordability
	2. Shared language that wants included in syllabi – consider at TAC October meeting?
4. TAC Strategic Plan
	1. Discussion about how to pursue items in strategic plan that the committee is not directly responsible for. The committee may want to consider striking points that aren’t achievable or relevant. Suggestion to solicit feedback from Academic Affairs Committee chair, perhaps invite to a TAC meeting.

**Discussion Items:**

1. Determine achievable goals for fall (and spring?) and set calendar
	1. Submit proposal for CTLT Symposium – Sept.
		1. Faculty who have attended/registered for CTLT workshop
			1. Lea Cline, Antony Joseph, Julie Campbell, Allison Alcorn, Liesel Mitchell, Gardenia Harris, Jim Pancrazio, Diana Jaher, Tammy Harpel, Daniella Barroquerio, Taeok Park, Byron Heidenreich, Rebecca Achen, Mary Moran, Mario Pao, Arash Zadeh
	2. Invite stakeholders to meetings – Sept.
		1. Hurd
		2. Cuenca-Carlino
		3. Academic Affairs Committee chair
	3. Populate web presence for textbook affordability resources/committee – Oct.
		1. about.illinoisstate.edu
		2. Other places on ISU website that discuss textbook information, like the Registrar’s Office
		3. Make “textbook” more searchable on ISU website – index the term in A to Z list
	4. Student Survey from Spring 2019 – Nov.
		1. Discussion about how to present and share the data
		2. Suggestion to represent data visually
	5. Faculty survey – Dec.
	6. Create physical handout on affordability
		1. For parents, prospective students?
	7. Programming/Educational Event
		1. CTLT Symposium
		2. Open Education Week (March)
		3. Other?
	8. Other

**Announcements/Miscellaneous:**

1. Upcoming committee meetings (all in Milner 311 conference room)
	1. 10/22 at 1 p.m.
	2. 11/12 at 1 p.m.
	3. 12/3 at 1 p.m.

**Adjournment:**