TEXTBOOK AFFORDABILITY COMMITTEE

**Tuesday, January 21, 2020**

1:00 p.m.

Milner Library, 311G

**Agenda**

**Members Attending**:

**Members Absent:**

**Call to Order:**

**Introductions:**

1. Welcome Pam Walden

**Action Items**:

1. Review and approve draft minutes from December meeting
2. Determine minutes taker

**Information Items**:

1. CTLT Symposium Poster Report
2. Review possible tasks for semester
   1. Faculty survey
   2. Textbook policy revisions
   3. Syllabus language
   4. Web presence
   5. Other?

**Discussion Items:**

1. Faculty survey
   1. File in Teams - <https://bit.ly/379csVr>
2. Revise and add questions
3. Distribution method
4. Timing
5. Review Textbook Policy revisions
   1. Files in Teams - <https://bit.ly/34OcRf6> and <https://bit.ly/2DG5v0Y>
6. Syllabus language from J. Pancrazio
   1. File in Teams - <https://bit.ly/2OF5Asf>

**Announcements/Miscellaneous:**

**Adjournment:**