TEXTBOOK AFFORDABILITY COMMITTEE

**Thursday, February 28, 2019**

1:00 p.m.

Milner Library, 311

**Agenda and Minutes**

**Members Attending**: Michaelene Cox, Anne Shelley, Danielle Miller-Schuster, Crystal Nourie, Morgan Anderson, Do-Yong Park, James Palmer, Michael Rubio

**Members Absent:** Laurence Bender

**Call to Order: February 28, 2019 at 1:00 pm**

**Action Items**:

1. Review and approve minutes from 1/24/2019 TAC meeting – some changes made, approved at 1:06 pm on February 28, 2019
	* Announcements and miscellaneous – specified what the “other surveys” are – other example surveys
	* Made a note that we used other survey questions to create the ones we came up with

**Information Items**:

1. Update on report at 12/4/18 Academic Senate Meeting
	1. Seemed pleased with the strategic plan
	2. Might be beneficial to have copy of the minutes from Academic Senate – Anne will add it to the OneDrive
	3. We reviewed the minutes and took into consideration the concerns of the members of academic senate and then created a couple new questions
2. New Babson Report (“Freeing the Textbook”, 2018 ed.) is published
	1. <https://www.onlinelearningsurvey.com/reports/freeingthetextbook2018.pdf>

**Discussion Items:**

1. Models of textbook affordability (Dr. Palmer)
	1. Continued
	2. Dr. Palmer will provide update at May meeting
2. Student Survey
	1. Review and approve draft survey
		1. The questions will all be based off of this semester, not a specific course
		2. Might be beneficial to include a question about when students buy their books in the semester
			1. This semester, have you decided to delay purchasing a required textbook or other course material because it was too expensive?
		3. Added question about where they buy their books – “What source(s) do you buy, rent, or borrow your textbooks from?” Select all that apply.
			1. Barnes and Noble College Bookstore
			2. The Alamo II
			3. Chegg
			4. Milner Library
			5. Amazon
			6. Privately from an individual
			7. Other
		4. We removed, “In this semester, has the cost of required textbooks and other course materials cause you to” – not necessary
		5. Edited this and added course materials and examples - How much did you spend on required textbooks and other course materials (access codes, course packets, etc.) this semester?
		6. Removed “I don’t work” as one of the options for the funding question
		7. We added course materials to our questions along with textbooks
		8. Added, “What is your major?”
		9. Added, “What year in school are you?
			1. 1st
			2. 2nd
			3. 3rd
			4. 4th
			5. 5th
			6. Grad
			7. Other
	2. Note: “May be better to use a randomized sample and specify the questions to a certain class – they could have chosen to not buy a book 2 years ago, which could lead our results astray; depends on the class”
		1. Random sample of classes with survey administered in class seems to be the best option – more accurate this way
		2. Faculty members may not be willing to give up their class time for us to administer the survey
		3. Stratified random sample would help us avoid objection from staff but it is not necessarily the most ideal option
	3. Distributing survey
		1. Format (online, paper, both)
		2. Method (in person, e-mail, course evals)
	4. IRB?
	5. Financial aid data
3. Programming/Educational Event
	1. Panel about affordable course materials – library, student, faculty?
	2. During Open Education Week (early March)?
4. Other?

**Announcements/Miscellaneous:**

**Adjournment: Meeting adjourned at 2:25 p.m.**

Respectfully submitted,

Morgan Anderson