TEXTBOOK AFFORDABILITY COMMITTEE

**Monday, February 22, 2021**

2:00 p.m.-3:00 p.m.

Zoom

**Meeting Minutes**

**Members Attending**: Michaelene Cox, Joe Hendrix, Julie Murphy, Anne Shelley, Euysup Shim, Pam Walden

**Members Absent:** Joshua Crockett, Lauren Harris, Caleb Howard, Amelia Noel-Elkins

**Call to Order:** 2:00 pm

**Action Items**:

1. Michaelene offered to take minutes
2. After minor editing, committee approved minutes from January 25 meeting

**Information Items/Updates**:

1. Milner Textbook Swap
	1. Anne reminded members that TAC had previously discussed a swap program but decided it would be challenging to implement one during the current pandemic and so had moved to discuss the matter later.
	2. Milner admin/faculty in the meanwhile has scheduled a meeting next month to discuss a potential textbook swap initiative through the library, looking at models of physical book swap programs from University of Memphis and Gettysburg College.
	3. Pam indicated interest in seeing some of those models.
	4. Michaelene suggested learning about a possible role for TAC in Milner’s swap program and that exploring such role might facilitate one of our strategic goals.

**Discussion Items:**

1. Academic Affairs Committee request regarding faculty survey
	1. Committee reviewed draft summary of survey results.
	2. Euysup offered his GA assistance to re-analyze faculty data for accuracy, estimating 2-3 weeks needed.
	3. Michaelene will send Anne list of her GA’s earlier worksheets and previous guiding questions to aid in updating analyses. Anne will send questions to members before the next meeting to review and possibly revise in order to guide Euysup’s GA in conducting the survey analyses.
	4. Anne will follow up with Academic Affairs Chair Dimitrios Nikolaou to determine when the survey summary is expected.
2. Promoting textbook affordability website
	1. Committee reviewed draft article by Anne announcing TAC website and briefly describing its organization, mission and functions for university news service.
	2. Joe suggested editorial changes to the draft, including language for greater specificity.
	3. Committee approved the final draft of article. Anne will follow up with Dimitrios Nikolaou to see appropriate venue for sending the article.
3. Textbook credit/donation campaign
	1. This item will be postponed for discussion at a later meeting.
4. Schedule for spring semester
	1. Anne will send a poll to members to schedule the next meeting.

**Adjournment:** 3:00 pm