TEXTBOOK AFFORDABILITY COMMITTEE

**Wednesday, April 21, 2021**

3:00 p.m.-4:00 p.m.

Zoom

**Minutes**

**Members Attending**: Michaelene Cox, Joe Hendrix, Julie Murphy, Anne Shelley, Euysup Shim, Pam Walden

**Members Absent:** Joshua Crockett, Lauren Harris, Caleb Howard

**Guests Attending:** Amelia Noel-Elkins, Mallory Jallas

**Call to Order:** 3:02 p.m.

**Action Items**:

1. Introductions
2. Determine minutes taker – Anne volunteered
3. Approve March meeting minutes – approved

**Information Items/Updates**:

1. Updates to TAC charge
	1. Anne shared that the committee’s updated charge and functions were approved by the Rules Committee and were to be scheduled for Senate Executive Committee on April 12.
	2. Anne will contact Academic Senate to see when the vote on the revised charge and membership will take place
2. Membership
	1. Terms ending: Josh, Julie, Euysup, Michaelene, Anne
	2. New members: Mallory will be Milner Library’s designee in Fall 2021
	3. Discussion
		1. Can a non-faculty member serve as chair?
		2. When will Amelia’s appointment be official?
3. Updates from committee members
	1. Milner textbook swap meeting
		1. Anne and Mallory shared that while an initial Milner meeting took place about textbook swap programs on other campuses, there needs to be more exploration about implications of such a service for Milner personnel. Might be a good partnership with other offices on campus. Recommending TAC consider this in FY22.
	2. Milner’s CARLI Counts project
		1. Julie shared that focus groups for faculty and student participants have taken place. Initial review of focus group and survey data has begun. The project team is presenting on the project at two upcoming events and is going to work on a manuscript over the summer to submit for publication.

**Discussion Items:**

1. Scheduling Fall semester meeting(s)
	1. Since Anne is current chair and stepping down from the committee, someone needs to convene the first meeting in Fall 2021. Mallory volunteered.
2. Faculty survey – update on data analysis (Euysup)
	1. Many thanks to Dr. Shim and his graduate assistant Apoorva Joshi for analyzing and summarizing data from the spring 2020 faculty textbook survey.
	2. Recommendation to add an executive summary. Anne will do this.
	3. In comparison of responses from student survey and responses on faculty survey re: how much is spent on textbooks, discussion about reported semester cost (students) to reported per-course cost (faculty). Need to know average number of credits/courses an undergraduate takes to have more accurate comparison.
		1. Amelia reported undergraduates take an average of 13.8 credits per semester
		2. Euysup will update data analysis file on Teams with a new comparison using this average
	4. Important to emphasize that these numbers are mostly for undergrads
3. Review draft of Annual Report (Anne)
	1. Anne will check with Academic Senate about TAC membership for the fall
	2. Committee approved draft FY21 annual report
	3. Anne will submit to Academic Senate
4. Other?
	1. None

**Adjournment:** 4:02 p.m.